



## International Baccalaureate® Academic Honesty Policy

The International Baccalaureate® Learner Profile is the heart of academic honesty and integrity and what it means to be a scholar at Northfield High School.

Throughout the year, Northfield will honor scholars who represent these traits.

**Inquirers.** They develop their natural curiosity. They acquire the skills necessary to conduct inquiry and research and show independence in learning. They actively enjoy learning and this love of learning will be sustained throughout their lives.

**Knowledgeable.** They explore concepts, ideas and issues that have local and global significance. In so doing, they acquire in-depth knowledge and develop understanding across a broad and balanced range of disciplines.

**Thinkers.** They exercise initiative in applying thinking skills critically and creatively to recognize and approach complex problems, and make reasoned, ethical decisions.

**Communicators.** They understand and express ideas and information confidently and creatively in more than one language and in a variety of modes of communication. They work effectively and willingly in collaboration with others.

**Principled.** They act with integrity and honesty, with a strong sense of fairness, justice and respect for the dignity of the individual, groups and communities. They take responsibility for their own actions and the consequences that accompany them.

**Open-minded.** They understand and appreciate their own cultures and personal histories, and are open to the perspectives, values and traditions of other individuals and communities. They are accustomed to seeking and evaluating a range of points of view, and are willing to grow from the experience.

**Caring.** They show empathy, compassion and respect towards the needs and feelings of others. They have a personal commitment to service, and act to make a positive difference to the lives of others and to the environment.

**Risk-takers.** They approach unfamiliar situations and uncertainty with courage and forethought, and have the independence of spirit to explore new roles, ideas and strategies. They are brave and articulate in defending their beliefs.

**Balanced.** They understand the importance of intellectual, physical and emotional balance to achieve personal well-being for themselves and others.

**Reflective.** They give thoughtful consideration to their own learning and experience. They are able to assess and understand their strengths and limitations in order to support their learning and personal development.

The IB Learner Profile, when applied to learning and student work, will lead to the knowledge and skills that embody what a Northfield IB student looks in the classroom, at home, within the community and at extracurricular events. These practices start in the classroom with the teacher and extend to all portions of the Northfield community.

The academically honest student:

- will cite sources in a formal and appropriate manner, use direct quotations appropriately. Citation methods will use a standard method (MLA, APA, etc.). This will be covered in a comprehensive manner in all classes and with the teacher/librarian once assigned.
- will understand the concept of plagiarism. The understanding of plagiarism will be covered in each classroom setting.
- will understand the consequences of cheating regarding both school-based work and external examinations and assessments. See the NHS Community Handbook for further details.
- will acknowledge explicitly and appropriately help provided by another person. This includes all levels of assistance.
- will follow all testing and exam expectation. See individual teacher syllabi for details.

The academically honest student:

- will not copy the internal assessment (IA) work of any other student. This always includes work that may be done at home.
- will not give another student work to copy.
- will not use lecture or reading notes during a test unless allowed by the instructor or permitted by testing rules and limitations.
- will not complete homework for another student. Collaborative work may be encouraged, but all work submitted must be written and submitted independently.
- will not present material that was written by another student as their own. Collaborative work may be encouraged, but all work submitted must be written and submitted independently.
- will not purchase and/or submit pieces written by anyone but themselves.
- will not write essays for other students or present artistic or creative work in any form or medium that has been replicated except in a manner allowed by the teacher or permitted by the examination rules.

As stated directly from the International Baccalaureate ® Programme:

*Academic honesty in the International Baccalaureate (IB) is a principle informed by the attributes of the IB learner profile. In teaching, learning and assessment, academic honesty serves to promote personal integrity and engender respect for others and the integrity of their work. Upholding academic honesty also helps to ensure that all students have an equal opportunity to demonstrate the knowledge and skills they acquire during their studies. Academic honesty is an essential principle of the IB's academic programmes that enhances the organization's credibility and position as a leader in international education. As stated in the IB learner profile, all members of the IB community strive to be "principled", acting with "integrity and honesty, with a strong sense of fairness, justice and respect for the dignity of the individual, groups and communities". In all their studies for the Diploma Programme, students must demonstrate academic honesty and avoid any form of academic misconduct.*