



Personal Technology Policy

- Northfield High School will not be held liable for any damage that may occur as a result of connecting to the NHS Internet Wireless Network or any electrical power source.
- Northfield High School will not be held responsible for any physical damage, loss or theft of the personally-owned device.
- The NHS Internet Wireless Network will provide filtered Internet access and related web-based services Monday through Friday for use by Northfield High School staff members, students and guests.
- Northfield High School reserves the right to inspect, at any time, any personally-owned device while connected to the NHS Internet Wireless Network. Any other inspection of any personally-owned device is subject to the requirements set forth in the Student Handbook.
- Personally-owned devices will only be connected to the network at designated locations.
- Northfield High School will not be obligated to supply electrical power access where such access does not already exist.
- Student use of personally-owned devices in the classroom setting will be at the discretion of the classroom teacher.
- Persons connecting computers to the NHS Internet Wireless Network agree to maintain current anti-virus software enabled on their computers.
- Illegal, destructive, harmful or any other inappropriate activities, including, but not limited to computer hacking, cyber-bullying, accessing offensive/obscene materials, engaging in illegal activity are **strictly prohibited** as set forth in District policies.
- The parents and/or guardians of any student bringing personal technology to school agree to be responsible for and to reimburse Northfield High School for any damage that their student may cause arising out of and relating to the use of the NHS Internet Wireless Network with his/her personally-owned device.

Guidelines for Personal Device Use

- Students may use their electronic devices before and after school for personal use. Once the school day begins (7:45 am – 3:15), students may no longer use their devices for personal use, but may use their devices for learning purposes. *For example, a student may not listen to music, text friends, or get on Facebook during class, but may use the calculator when permitted by the teacher.*
- Students must understand that the use of a personal device in the classroom is for instructional use only and at the teacher's discretion. Students should have permission from the teacher to use a personal device in their classroom.
- Use of personal devices in the classroom must support instructional activities.
- Students must power off and put away personal devices if directed to do so by teachers or school administration.

- Students must ensure that their personal device does not disrupt the learning of others. For example, audio should be muted unless directed otherwise by instructional staff.
- Students must abide by the [Denver Public Schools Acceptable Use Policy](#) when using personal computers.
- Students are not allowed to access any network resources other than the Internet.
- Students are responsible for use of their personal device on the NHS network at all times.
- Students should practice caution when allowing others to access their personal device.

Students failing to comply with the above guidelines may receive the following consequences:

1st Offense: Personal device will be confiscated and placed in the office where the student may retrieve it at the end of the day.

2nd Offense: Personal device will be confiscated and placed in the office where a parent will be required to come to school and retrieve it.

3rd Offense: User will lose the privilege of being allowed to have a personal device in class for 3 weeks.

Major violations that will result in the immediate and permanent loss of access:

- Accessing websites of a pornographic, sexual, illegal or otherwise considered inappropriate by Denver Public Schools.
- Activity involving cyber-bullying or harassment of another user or group of Students.
- Activity of a malicious and/or illegal intent.
- Any other violations and misuses of a personal computer on school grounds will be subject to established discipline policies and procedures.
- Students in possession of devices, which have been proven stolen, will face disciplinary action and possible legal action by the owner of the device.

Disclaimers

Wireless access is available for the Internet only. Student's personal computers will not be granted access to other network resources such as school-system owned software and hardware devices *including printers*. In addition, NHS technology department personnel are not permitted to provide technical support for personal devices. Support and technical assistance is the sole responsibility of the user.

It is the total responsibility of the student to keep up with their belongings. Northfield High School and Denver Public Schools assumes no responsibility for malfunction, damage, theft, or loss of personal devices.

Please sign and return to Mr. Ocansey in room 124 **Date** _____

Student Name _____ Parent Name _____

Student Signature _____ Parent Signature _____